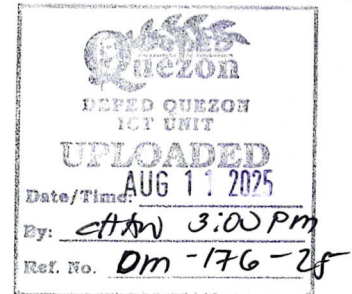




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



08 August 2025

OFFICE MEMORANDUM
OM No. 176 s. 2025

DIVISION ORIENTATION ON PRIME-HRM LEVEL II STANDARDS AND REQUIREMENTS

To: Assistant Schools Division Superintendents
Division Chiefs
Division/Section Heads
PRIME-HRM Committee Members
All Others Concerned

In line with the Schools Division Office of Quezon's continuing commitment to the principles of meritocracy and excellence in human resource management, this Office shall conduct a **Division Orientation on PRIME-HRM Level II Standards and Requirements** on **August 15, 2025**, 8:00 a.m. – 4:00 p.m. via Zoom.

This orientation aims to capacitate and align key personnel on the functional indicators, documentary requirements, and compliance mechanisms under the four core HR systems.

The activity shall be participated in by the Top Management, Division PRIME-HRM Committee, members of the Division PRAISE Committee, Program Management Team (PMT), Division Human Resource Merit Promotion and Selection Board (HRMPSB), Division Section and Unit Heads, and selected staff from each operating unit. All concerned are enjoined to attend and actively participate in the said activity as part of the shared efforts in sustaining the Division's Maturity Level II recognition and preparing for higher levels of PRIME-HRM implementation.

The Zoom meeting link will be shared through the Committee's official **Facebook Messenger** group chat prior to the scheduled orientation

For the information and strict compliance of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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